



Accounting Help

The account number is on the
monthly report obtained from
receipting

For the month of February 2017 the total for Conference funds is

Please return a copy of this report with your remittance payment to:

Southeastern Calif Conference of SDA
ATTN: Cashier
PO Box 79990
Riverside, CA 92513-1990

[122100-ANPME6-10-0000-0A]




In order to post checks to the intended destination we need information on the checks



To ensure proper credit, tear off and return this portion with payment - (Do not staple your check)

Fund	Account	Sub-Account	Entity	Date	Discount	Balance	Payment Amount
10	132200	ANPMEB	Corona SDA Church	9/6/2017	0.00	42.39	

Southeastern California Conference
Attention To: Treasury
PO Box 79990
Riverside, CA 92515-1990
(714) 951-509-2200



Southeastern California Conference
Operating Fund
PO Box 79990
Riverside, CA 92515-1990
(714) 951-509-2200

Statement
Balance Forward

Corona SDA Church
Treasurer
2550 S Main St
Corona, CA 92882-5902

Period: September 2016
Account: 132200-A.R: Churches
Sub-Account: ANPMEB - Corona SDA Church

Date	Journal#	Description	Ref.#	Debits	Credits	Balance D/C
		Beginning Balance				434.00 D
9/6/2016	CR 4-1-8	Adj A.R. bal	RB-387-32		434.00	0.00 D
9/14/2016	AR 17-6-1	Adjustment to 187.97		42.39		42.39 D
		Ending Balance		42.39	434.00	432.39 D

Keep this portion for your records. Thank you.



Make sure the account coding is on the check

To ensure proper credit, t

Fund	Account	Sub-Account
10	132200	ANPME6

Period **September 2016**
Account: **132200-A/R: Churches**
Sub-Account: **ANPME6 -Corona SDA Church**



Account possibilities:

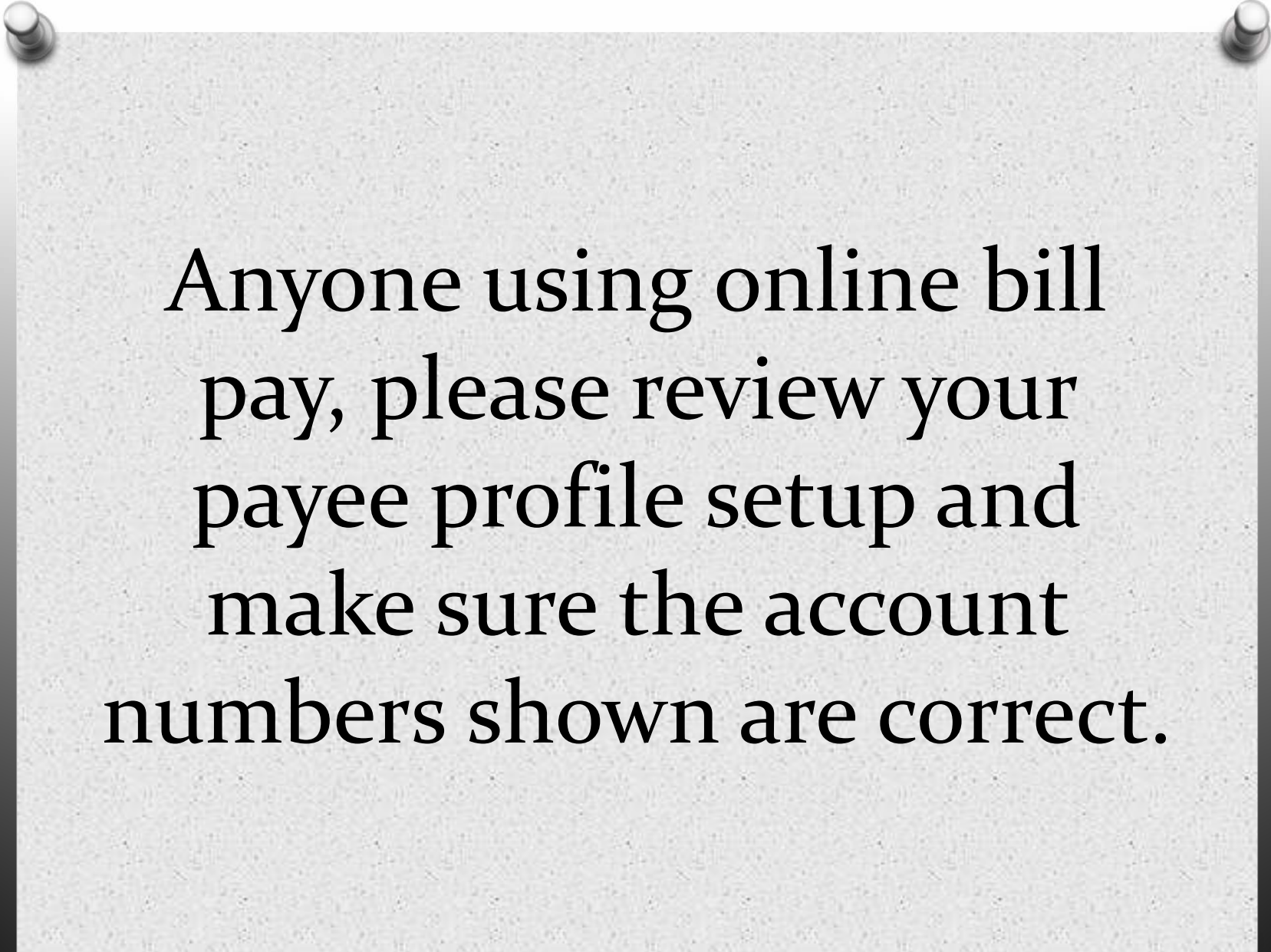
Entity code is always ANPM_ _

Account codes are:

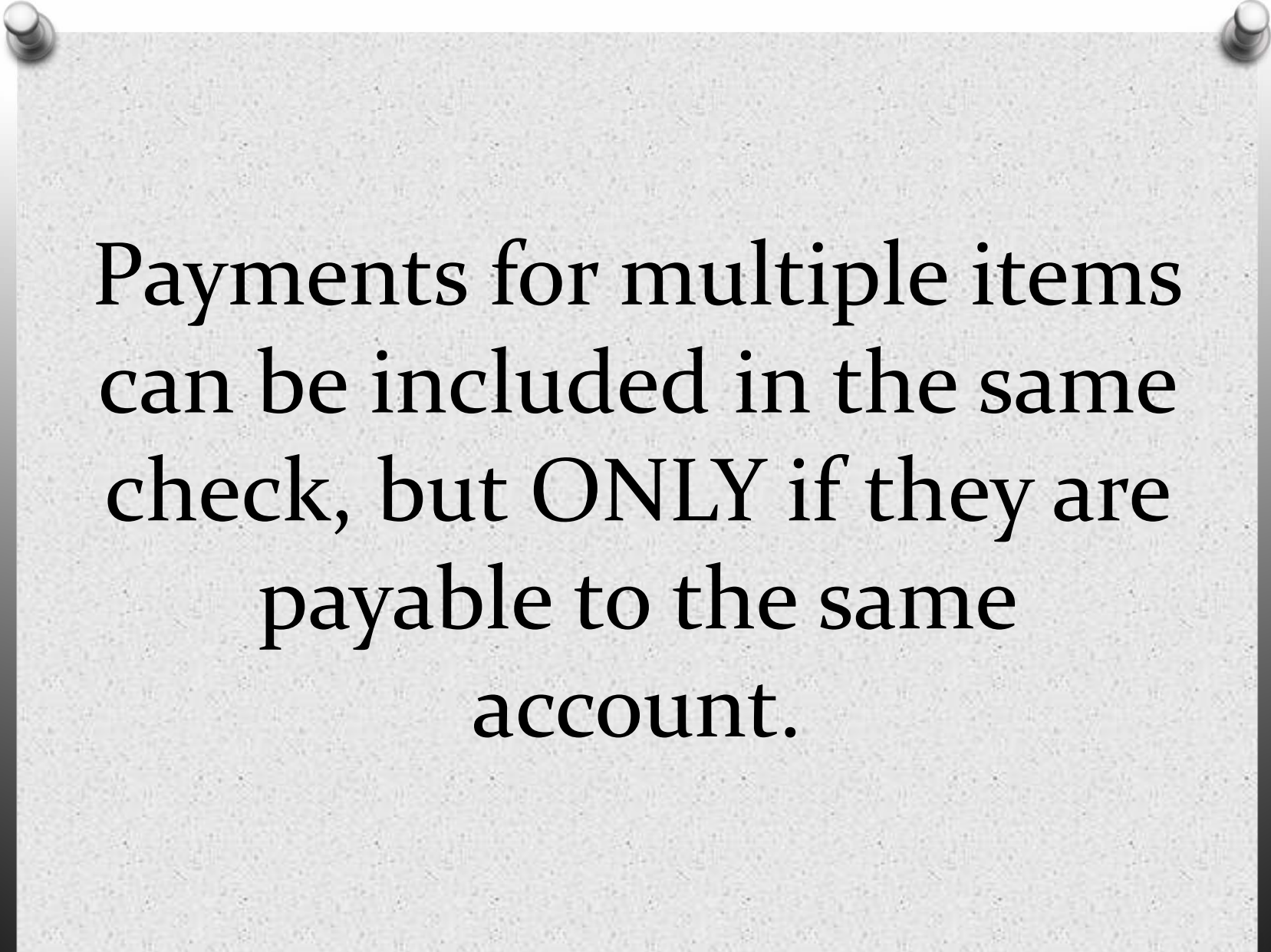
122100 – Remittance AR

132200 – General Church AR

132400 – Payroll AR



Anyone using online bill
pay, please review your
payee profile setup and
make sure the account
numbers shown are correct.



Payments for multiple items
can be included in the same
check, but ONLY if they are
payable to the same
account.

Sales/Use Tax

- Everyone in CA must pay sales tax on an item purchased for use. If sales tax has not been charged, then you are required to pay use tax.
- In order to submit use tax, a business needs to be registered with the CA Board of Equalization. Your registration would be for a Use Tax Account. Go to EFILE.BOE.CA.GOV/ereg/index.boe



Other Quick Items

All churches should have at least 1 not tax-deductible code

Turn in payroll items as soon as they occur.

Be ready before the end of the year to do your own 1099 forms