

ILLNESS AND INJURY PREVENTION PLAN

IIPP

What is the IIPP:

- SECC's written plan for employee safety procedures
- Complies with California Labor Code and CalOSHA requirements
- Outlines employer responsibility for employee safety and training
- Outlines employee responsibility to maintain a safe work environment



Injury and Illness Prevention Plan

IIPP Includes:

- Safety compliance expectations for all employees and volunteers
- Communication expectation of all managers and supervisors to train employees on occupational safety and health practices
- Directs managers and supervisors when employees should receive Safety Training.



Injury and Illness Prevention Plan

IIPP Includes:

- Disciplinary Action for employees who knowingly violate workplace Safety Rules or Policies
- Process for Hazard Assessment & Reporting
- Hazard Correction
- Emergency Action Plan



Injury and Illness Prevention Plan

Workers Compensation Reminder

- All work place injuries or injuries must be reported by the employee to a supervisor immediately.
- Cal/OSHA must be contacted if employee is hospitalized over night for more than just observation, loss of eye, loss of limb, loss of life. Reporting must be within 8 hours.



IIPP Employer Responsibilities

Human Resources

- Job Description
- Recruitment
- Reference Checks
- Employment Eligibility
- Safety Training
- Supervision
- Personal Protective Equipment
- Accident Investigations
- Performance Evaluations
- Disciplinary Actions



Injury and Illness Prevention Plan

VOLUNTEERS

- Volunteers Must be trained on Safety. Cal/OSHA may become involved in volunteer accidents as they consider the church the supervising entity, without regard to compensation.
- Safety Training Video should be shown to volunteers before beginning volunteer services and should sign a receipt that they were trained
- YouTube address for Safety Video

<https://youtu.be/btz2e1Azscs>